MCCB GANDER LOOKOUT SHELTER RENTAL AGREEMENT

Marshall County Conservation Board –www.co.marshall.ia.us/departments/conservation
2349 233rd St, Marshalltown, IA 50158 (641)752-5490

NAME_____ RENTAL DATE _____

ADDRESS_____ FUNCTION _____

CITY_____ STATE_____ ZIP_____

HOME PHONE_____ CELL_____

OTHER PHONE_____ EMAIL_____

IF ALCOHOL—DOB:_____ EXP. DATE: _____DRIVERS LICENSE #_____

Rental time is 10:00 am to 10:00 pm, including set up and cleaning, on the date of the rental.

ALCOHOL IS PERMITTED IN THE SHELTER ONLY, ADDITIONAL $10.00 FEE IS REQUIRED

Amenities: 35'x45' enclosed shelter, picnic tables, electricity, no refrigerator, outside water, unattached restroom available nearby, and wrap around deck.

A $100 refundable deposit is required to reserve the shelter. Rent is $75 for 10:00 a.m. - 10:00 p.m. Rental is due before the building key will be given to the renter. Failure to comply with the rules found in this agreement may result in forfeit of all or portion of the deposit. Renter must pick up key prior to rental at the GrimesFarm and Conservation Center. Office hours: Monday-Friday 8:30-4:00.

1. Building must be cleaned with rental and all belongings out of building by 10:00 p.m. Cleaning includes: sweeping floor, clean tables, wet mop spills. Broom, dustpan, mop and bucket provided. Renter must provide cleaning rags or paper towels and soap.
2. Leave garbage in containers provided outside/inside the building. Pickup trash outside of the shelter. Shut and lock windows. Turn off lights and lock doors.
3. Free standing decorations <u>only</u>; nothing may be attached inside or outsider, to buildings, trees, structures, etc. within the park.
4. Picnic tables should remain in the shelter or on the deck.
5. Shelters cannot be used for personal gain: garage sales, dances, merchandise parties, etc.
6. I, the Renter, am age 18 or older; will be in attendance; agree to abide by all rules and regulations and comply with state and locate statutes regarding alcohol. I further understand I am responsible for all damages to the building, area of contents.

Shelter Fee _____ Alcohol Fee_____ Total Paid $_____
Deposit Paid _____

I certify I have read and agree to these rules and have provided true and correct information.

_____	_____	_____
Signature of Lessee	Date	Staff

If there a problems with this rental after hours, call 641-752-5490 $30.00 service charge for returned checks