

**Black Hawk County Conservation Board  
Minutes**

The Black Hawk County Conservation Board met on Thursday, November 9, 2023, at 1346 West Airline Highway, Waterloo, IA and via Zoom. The meeting was called to order by Mike Bonser, President, at 5:00 PM.

Roll call members present: Jenny Murphy, Mike Bonser, Terri Rogers & Adam Sacquitne.

Unless otherwise noted, all actions were approved unanimously.

**Staff Present:**

Mike Hendrickson, Executive Director  
Cherrie Northrup, Planning Administrator  
Karl Kozak, North Unit Ranger  
Jim Weimer, Wildlife Conservationist II

Nikki Koelling, Office Manager  
Amy Davison, Nature Center Manager  
Al Finke, South Unit Ranger

**AGENDA**

Motion by Rogers, seconded by Sacquitne to approve the agenda. Motion Carried.

**MINUTES**

Motion by Sacquitne, seconded by Murphy to approve the minutes of the October 12, 2023 board meeting. Motion Carried.

**BILLS**

Motion by Murphy, seconded by Rogers to approve the bills submitted. Motion Carried.

**VISITORS**

Heather Prendergast, Assistant County Attorney      Michelle Weidner, BHC Finance Director

**VISITOR(S) CONCERNS:**

Beth Koch addressed the Board with her concerns regarding the use of eBikes on the trails.

**APPROVE PLANS & SET PUBLIC HEARING FOR CASEY LAKE – FISH HABITAT** – *Mike Hendrickson*

Motion by Rogers, seconded by Sacquitne to approve the Casey Lake Fish Habitat project plans for bid letting, authorize the setting of the public hearing for this project at 5:00 PM on December 14, 2023, and authorize publication of the Notice to Bidders and Notice of Public Hearing when appropriate.

**RESOLUTION – SUBSTANTIAL COMPLETION, SIGGELKOW SHOWER FACILITY PROJECT** – *Cherrie Northrup*

Motion by Murphy, seconded by Sacquitne to move the following resolution: Black Hawk County Conservation Board accepts the Siggelkow Shower Facility project as substantially complete. The Black Hawk County Conservation Board recommends that the project retainer of \$5,700.00 be released to Cardinal Construction, when appropriate, utilizing the American Rescue Plan funding. Furthermore, the Black Hawk County Conservation Board recommends that the Board of Supervisors accept and approve the same.

AYES: Sacquitne, Rogers, Bonser, Murphy.

NAYS: None.

Resolution adopted.

**RESOLUTION – CHANGE ORDER #1, HICKORY HILLS WASTEWATER TREATMENT**

**FACILITY** – *Cherrie Northrup*

Motion by Sacquitne, seconded by Rogers to move the following resolution: Black Hawk County Conservation Board accepts and approves Change Order #1 – Final, for the Hickory Hills Wastewater Treatment Facility Improvements contract with Hudson Hardware Plumbing & Heating, Inc. in the amount of \$2,211.00 as determined through quantity verifications by the project engineer and utilizing American Rescue Plan funds. Change Order #1 – Final will increase the contract dated March 14, 2023, from \$705,086.10 to \$707,297.10 and adjust the project completion date to May 1, 2024. In addition, Black Hawk County recommends that Pay App #7 be submitted for payment which includes partial payment of retainage. Furthermore, the Black Hawk County Conservation Board recommends that the Board of Supervisors accept and approve the same.

AYES: Murphy, Bonser, Rogers, Sacquitne.

NAYS: None.

Resolution adopted.

**RESOLUTION – DESIGN ENGINEERING CONTRACT AMENDMENT W/SHIVE HATTERY,**

**CASEY LAKE** – *Cherrie Northrup*

Motion by Rogers, seconded by Murphy to move the following resolution: Black Hawk County Conservation Board accepts and approves to amend the Phase 2 design engineering contract with Shive Hattery to remove the P-Inactivation services, ultimately reducing the contract cost by \$19,500, and authorize the Executive Director to sign the amendment effectively closing the contract.

AYES: Rogers, Sacquitne, Murphy, Bonser.

NAYS: None.

Resolution adopted.

**RESOLUTION – DNR COOPERATIVE AGREEMENT AMENDMENT #2 – CASEY LAKE**

**RESTORATION PHASE 2 – DESIGN ENGINEERING** – *Cherrie Northrup*

Motion by Rogers, seconded by Sacquitne to move the following resolution: Black Hawk County Conservation Board accepts and approves amendment #2 to Cost-Share Cooperative Agreement #22CRDLWBMBAM-0007 with the Iowa DNR to remove the P-Inactivation work, associated fees and adjust the reimbursement accordingly and authorize the Executive Director to sign the same.

AYES: Bonser, Murphy, Sacquitne, Rogers.

NAYS: None.

Resolution adopted.

**RESOLUTION – CONSTRUCTION ENGINEERING CONTRACT AMENDMENT W/SHIVE**

**HATTERY, CASEY LAKE** – *Cherrie Northrup*

Motion by Rogers, seconded by Murphy to move the following resolution: Black Hawk County Conservation Board accepts and approves to amend the current construction engineering contract with Shive Hattery, dated August 2, 2023, to add the P-Inactivation and authorize the Executive Director to sign the same.

AYES: Sacquitne, Rogers, Bonser, Murphy.

NAYS: None.

Resolution adopted.

**RESOLUTION – DNR COOPERATIVE AGREEMENT AMENDMENT #1 – CASEY LAKE**

**RESTORATION CONSTRUCTION ENGINEERING**– *Cherrie Northrup*

Motion by Rogers, seconded by Sacquitne to move the following resolution: Black Hawk County Conservation Board accepts and approves amendment #1 to Cost-Share Cooperative Agreement # 24CRDLWBMBALM-0005 with the Iowa DNR to include the P-Inactivation work, associated fees and reimbursement accordingly and authorize the Executive Director to sign the same.

AYES: Murphy, Bonser Rogers, Sacquitne.

NAYS: None.

Resolution adopted.

**RESOLUTION – DESTINATION IOWA GRANT AGREEMENT AMENDMENT #1**– *Cherrie Northrup*

Motion by Murphy, seconded by Sacquitne to move the following resolution: Black Hawk County Conservation Board approves the Destination Iowa Grant Agreement Amendment #1 and authorizes the Executive Director to sign the same.

AYES: Rogers, Sacquitne, Murphy, Bonser.

NAYS: None.

Resolution adopted.

**AUTHORIZE SAFARI CLUB INTERNATIONAL GRANT APPLICATION** – *Amy Davison*

Motion by Rogers, seconded by Sacquitne to authorize staff to apply for a Safari Club International Grant in the amount of \$5,000.00 for *School of the Wild*. Motion Carried.

**AUTHORIZE TEEN TRUST GRANT APPLICATION** – *Amy Davison*

Motion by Sacquitne, seconded by Murphy to authorize staff to apply for a Teen Trust Grant in the amount of \$2,000.00 for *School of the Wild*. Motion Carried.

**RESOLUTION – WATERLINE EASEMENT W/IOWA REGIONAL UTILITIES ASSOCIATION**–

*Mike Hendrickson*

Motion by Rogers, seconded by Sacquitne to move the following resolution: Black Hawk County Conservation Board approves a Limited Utility Easement with Iowa Regional Utilities Association for a 15' wide utility easement along the Cedar Valley Nature Trail to provide rural water to a residence off Sunnyside Road and for the Board Chair to sign the easement document.

AYES: Bonser, Murphy, Sacquitne, Rogers.

NAYS: None.

Resolution adopted.

**RESOURCE MANAGEMENT** – *Jim Weimer*

Wildlife staff has been busy with direct seedings with the assistance of Hawkeye Community College students & South Unit staff. The new wildlife tractor has arrived. Staff is continuing to compile the Forest Management Plan for Black Hawk Park.

**UNIT RANGER REPORTS – Al Finke/Karl Kozak**

**North Unit:**

The parks are winterized for the season. Staff has been busy with Rotary Reserve deck repairs, cutting firewood and Holiday Light Show preparation.

**South Unit:**

The parks are winterized for the season. Staff has been busy with Holiday Light Show preparation & cleaning up debris from Cedar Island Wildlife Area.

**NATURE CENTER REPORT – Amy Davison**

Staff has been busy preparing for Woodland Wonderland, winter programming and *School of the Wild* debriefing.

**DIRECTORS REPORT – Mike Hendrickson**

The REAP assembly was held on October 24<sup>th</sup>. The Casey Lake Restoration Project preconstruction meeting was held on November 8<sup>th</sup>. A written report was submitted.

**ANY REPORTS OR INFORMATION FROM THE BOARD**

None.

Motion by Murphy, seconded by Sacquitne to adjourn. Motion Carried.

Adjourned 5:58 PM.

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NICHOLE KOELLING

DATE