

**Black Hawk County Conservation Board
Minutes**

The Black Hawk County Conservation Board met on Thursday, May 9, 2024, at 1346 West Airline Highway, Waterloo, IA and via Zoom. The meeting was called to order by Terri Rogers, President, at 5:00 PM.

Roll call members present: Jon McNamee, Jenny Murphy, Mike Bonser, Terri Rogers & Adam Sacquitne.

Unless otherwise noted, all actions were approved unanimously.

Staff Present:

Mike Hendrickson, Executive Director
Cherrie Northrup, Planning Administrator
Jim Weimer, Wildlife Conservationist II

Nikki Koelling, Office Manager
Karl Kozak, North Unit Ranger
Amy Davison, Nature Center Manager

AGENDA

Motion by Murphy, seconded by Bonser to approve the agenda. Motion Carried.

MINUTES

Motion by McNamee, seconded by Murphy to approve the minutes of the April 11, 2024, board meeting. Motion Carried.

BILLS

Motion by Bonser, seconded by McNamee to approve the bills submitted. Motion Carried.

VISITORS

Heather Prendergast, Assistant County Attorney

VISITOR(S) CONCERNS:

None.

AUTHORIZATION TO SEEK, OPEN & TABULATE BIDS – *Mike Hendrickson*

Motion by Sacquitne, seconded by Bonser to authorize staff to seek, open and tabulate bids for the equipment & services budgeted in the FY25 budget: a midsize pickup truck, a mower, HVAC system for the BHP ranger residence, snow plow for truck #1, car trailer, used semi tractor replacement, spray unit for the ATV, Rotary Reserve windows & siding replacement, Black Hawk Park truck shed roof replacement, administrative office sidewalk replacement, security camera system for Harman Reserve and the administrative office, engineering and construction for the Hartman Reserve erosion project and the Beaver Valley Wetland Pier replacement project. Motion Carried.

RESOLUTION – CASEY LAKE FISH HABITAT, CHANGE ORDER #1 – *Cherrie Northrup*

Motion by Murphy, seconded by McNamee to move the following resolution: Black Hawk County Conservation Board approves Change Order #1 for the Casey Lake Fish Habitat project in the amount of \$30,600 for additional labor and materials to add additional fish habitat structures to Casey Lake, bringing the total contract with Hudson Hardware to \$105,800.00 and for the Executive Director to sign the same.

AYES: McNamee, Murphy, Rogers, Sacquitne, Bonser.

NAYS: None.

Resolution adopted.

RESOLUTION – AGREEMENT WITH STANTEC – HARTMAN EROSION CONTROL PROJECT –

Cherrie Northrup

Motion by McNamee, seconded by Sacquitne to move the following resolution: Black Hawk County Conservation approves entering into contract with Stantec for the purposes of conducting a wetland delineation and threatened and endangered species habitat assessment for the Hartman Preserve Erosion Control and for the Executive Director to sign the agreement.

AYES: Bonser, Sacquitne, Rogers, Murphy, McNamee.

NAYS: None.

Resolution adopted.

RESOLUTION – CONTRACT AMENDMENT #1, MODUS ENGINEERING, HVAC PROJECT –

Cherrie Northrup

Motion by Murphy, seconded by McNamee to move the following resolution: Black Hawk County Conservation Board approves amending the Professional Services Contract with Modus Engineering of Waterloo, IA, for the Conservation Administrative Office HVAC System Replacement project for Black Hawk County and utilizing American Rescue Plan funds for Construction Services including answering technical questions for the contractor as needed throughout the project, attending construction progress meetings, and ensuring that the construction is occurring as designed. Contract amendment #1 for said Construction Administration is a Not to Exceed amount of \$5,500.00 for said services. Furthermore, the Black Hawk County Conservation Board recommends that the Board of Supervisors approve the same.

AYES: McNamee, Murphy, Rogers, Sacquitne, Bonser.

NAYS: None.

Resolution adopted.

LETTER OF RESIGNATION – *Amy Davison*

Motion by Murphy, seconded by McNamee to accept a letter of resignation from Katie Klus, effective May 13, 2024. Motion Carried.

RESOURCE MANAGEMENT – *Jim Weimer*

ADS Pipe donated over 400 pallets to be used as fish habitat structures for the Casey Lake Restoration Project. Staff has planted about 120 acres of Landowner Assistance Program plantings.

UNIT RANGER REPORTS – *Al Finke/Karl Kozak*

North Unit:

Black Hawk Park is currently closed due to flooding. The high-rise shower building renovation at Black Hawk Park is almost complete. The new shower building at Siggelkow Park is done & open for the season. Seasonal staff will begin working next week.

South Unit:

The Casey Lake Restoration Project is going well! Staff have been busy preparing the barn & new playground area for concrete. Seasonal staff will be starting next week.

NATURE CENTER REPORT – *Amy Davison*

Staff have been busy with school field trips & registrations for summer camps are coming in fast! On May 30, 2024, there will be a native plant sale at Hartman Reserve. Staff will be hosting a fishing derby at Big Woods Lake Campground on June 8, 2024.

DIRECTORS REPORT – *Mike Hendrickson*

A written report was submitted.

ANY REPORTS OR INFORMATION FROM THE BOARD

None.

Motion by McNamee, seconded by Bonser to adjourn. Motion Carried.

Adjourned 5:39 PM.

NICHOLE KOELLING

DATE