

**Black Hawk County Conservation Board  
Minutes**

The Black Hawk County Conservation Board met on Thursday, October 10, 2024, at 1346 West Airline Highway, Waterloo, IA and via Zoom. The meeting was called to order by Terri Rogers, President, at 5:00 PM.

Roll call members present: Josh Balk, Jon McNamee & Terri Rogers.

Unless otherwise noted, all actions were approved unanimously.

**Staff Present:**

Mike Hendrickson, Executive Director	Nikki Koelling, Office Manager
Cherrie Northrup, Planning Administrator	Karl Kozak, North Unit Ranger
Amy Davison, Nature Center Manager	Al Finke, South Unit Ranger

**AGENDA**

Motion by Balk, seconded by McNamee to approve the agenda. Motion Carried.

**MINUTES**

Motion by McNamee, seconded by Balk to approve the minutes of the September 12, 2024, board meeting. Motion Carried.

**BILLS**

Motion by McNamee, seconded by Balk to approve the bills submitted. Motion Carried.

**VISITORS**

Michelle Weidner, BHC Finance Director	Heather Prendergast, Assistant County Attorney
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**VISITOR(S) CONCERNS:**

None.

**PUBLIC HEARING @ 5:00 PM: BEAVER VALLEY WETLAND OBSERVATION PLATFORM**

Motion by McNamee, seconded by Balk to open the public hearing for Beaver Valley Wetland Observation Platform at 5:01 PM.

No oral or written comments were received.

The public hearing was closed at 5:02 PM.

**RESOLUTION: FOUNDATION WALL WATERPROOFING/SIDEWALK REPLACEMENT BIDS –**

*Cherrie Northrup*

Motion by McNamee, seconded by Balk to move the following resolution:

Black Hawk County Conservation Board accepts and approves the LOWEST REASONABLE BID submitted by Arends Excavating of Waterloo, IA, in the amount of \$44,025.00 and award contract for the purposes of waterproofing three foundation walls of the Conservation Administrative Office building and alternative add of replacing the sidewalk on three sides of the structure.

AYES: Balk, Rogers, McNamee.

NAYS: None.

Resolution adopted.

**RESOLUTION: BEAVER VALLEY WETLAND OBSERVATION PLATFORM BIDS** – *Cherrie*

*Northrup*

Motion by Balk, seconded by McNamee to move the following resolution:

Black Hawk County Conservation Board accepts and approves the LOWEST REASONABLE BID submitted by N.B. Koch General Contractor, Inc of Cedar Falls, IA, in the amount of \$92,835.00 and award contract for the purposes of constructing a Wetland Observation Platform and ramp at Beaver Valley Wetlands.

AYES: McNamee, Rogers, Balk.

NAYS: None.

Resolution adopted.

**RESOLUTION: BLACK HAWK PARK TSI BIDS** – *Mike Hendrickson*

Motion by McNamee, seconded by Balk to move the following resolution:

Black Hawk County Conservation Board accepts and approves the REVENUE BID submitted by Bruggeman Lumber of Hopkinton, IA, in the amount of \$35,500.00 and award contract for the purposes of performing Timber Stand Improvement work in and around the developed areas of Black Hawk Park consistent with the approved Forest Management Plan.

AYES: Rogers, Balk, McNamee.

NAYS: None.

Resolution adopted.

**SET PUBLIC HEARING FOR ROTARY RESERVE WINDOWS & SIDING PROJECT** – *Cherrie*

*Northrup*

Motion by Balk, seconded by McNamee to set a public hearing for Thursday, November 14<sup>th</sup> at 5:00pm for the Rotary Reserve Windows & Siding Project and authorize publication of the notices when appropriate. Motion Carried.

**RESOLUTION: MCFARLANE PARK SEPTIC SYSTEM REPLACEMENT** – *Cherrie Northrup*

Motion by McNamee, seconded by Balk to move the following resolution:

Black Hawk County Conservation Board accepts and approves Change Order #1, for the McFarlane Park Septic System Replacement contract with Sedenka Excavating & Habitat, LLC in the reduction amount of -\$3,800.00 for a change in valve and pipe type as approved by the Board of Supervisors and utilizing American Rescue Plan funds. Change Order #1 will reduce the current contract amount, from \$59,997.50 to \$56,197.50.

AYES: McNamee, Balk, Rogers.

NAYS: None.

Resolution adopted.

**RESOLUTION: BLACK HAWK PARK TRUCK SHED REPAIRS PROJECT** – *Cherrie Northrup*

Motion by Balk, seconded by McNamee to move the following resolution:

Black Hawk County Conservation Board accepts the voluntary bid withdrawal received from Tiguila Construction originally awarded contract for the Black Hawk Park Truck Shed Repairs project on August 8, 2024. Furthermore, Black Hawk County Conservation accepts and approves the quote submitted by Robert Miller Construction, LLC in the amount of \$14,250.00 and awards contract for the purpose of making the necessary repairs to the Black Hawk Park Truck Shed roof as described in the scope of the Request for Bid.

AYES: Balk, Rogers, McNamee.

NAYS: None.

Resolution adopted.

**BIG WOODS LAKE CAMPGROUND JOINT BOARD MEETING UPDATE** – *Jon McNamee*

The Big Woods Lake Campground Joint Board met on October 3, 2024. The Board reviewed the current FY25 budget & Jon McNamee & Brian Heath were appointed to the by-law nominating committee.

**RESOURCE MANAGEMENT** – *Jim Weimer*

Staff has been working on managing the Klima Wildlife Area & on the habitat improvement project at the West Fork addition.

**UNIT RANGER REPORTS** – *Al Finke/Karl Kozak*

**North Unit:**

The annual Halloween weekends in the parks had fantastic attendance! Staff has turned off the water & winterized the shower building for the season at Big Woods Lake Campground. Staff also winterized the high-rise shower building at Black Hawk Park.

**South Unit:**

The annual Halloween weekends in the parks had increased attendance at McFarlane Park & decreased attendance at Hickory Hills Park due to the lake renovation project. The Casey Lake Restoration Project is moving along nicely. Staff has been busy winterizing rustic cabins, fixing water leaks & working to replace the siding on the rustic cabins.

**NATURE CENTER REPORT** – *Amy Davison*

There are two weeks left for School of the Wild. Under the Harvest Moon will take place on November 1<sup>st</sup>. Staff has been busy helping with Halloween in the parks & seasonal programming. The first bus trip program will take place on October 17<sup>th</sup>.

**DIRECTORS REPORT** – *Mike Hendrickson*

The Cedar Valley Nature Trail paving completion ribbon cutting was on October 4<sup>th</sup>; there were many people in attendance. A written report was submitted.

**ANY REPORTS OR INFORMATION FROM THE BOARD**

None.

Motion by McNamee, seconded by Balk to adjourn. Motion Carried.

Adjourned 5:38 PM.

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NICHOLE KOELLING

DATE