

Rental Contract Agreement

Shelter Rental

By your agreement with these terms and conditions, you represent that you are 18 years or older and that you are authorized to make the reservation on behalf of the group you have listed. You further agree to assume full responsibility for the acts, negligence or omissions of the members of your group while utilizing said facilities.

Additionally, you agree that you have read and understand the CANCELLATION and REFUND POLICIES concerning this reservation, and have also read and understand the FACILITY CONTRACT information.

You are reserving a facility in a Union County park. ALL COUNTY PARK RULES AND STATE LAWS ARE ENFORCED. Contact the Conservation Board office if you have any questions about park rules, policies or special requests.

Failure to clean up with facility or surrounding area as outlined, or failure to comply with park rules or state laws may result in enforcement action. Union County Conservation may take any legal action necessary to recover damages to county property.

CHECK-IN TIME: After 7:00 AM

CHECK-OUT TIME: Before 11:00 PM

CLEAN-UP

You are required to clean up the facility and grounds and return them to the condition you received them. Plan to have your facility cleaned and people departed prior to your scheduled checkout time.

DIRECTIONAL SIGNS & DECORATIONS

Temporary, free standing directional signs are allowed . not to be attached to park furniture, signposts or other facilities. Decorations are allowed as long as they are free standing or not affixed in a manner that would damage a facility or any painted walls (tape, tacks, staples can cause damage to walls. The use of a no-stick adhesive is recommended). Special care should be taken with balloons so that they do not escape.

BEER AND WINE

Only beer with an alcohol content of 5% or less by weight and wine with an alcohol content of 17% or less by weight may be consumed in county parks. Drinking of these beverages is not permitted on roads or in parking areas. Hard liquor and wine with alcohol content in excess of 17% by weight or other alcoholic liquors are NOT to be consumed in county parks.

MUSIC

Bands, disc jockeys and other amplified sources of sound are allowed. It is required that you work out the details for your amplified music in advance of your event with the park ranger. All sources of sound must be turned off by 10:00 PM. Quiet hours are observed in the parks between 10:00 PM and 9:00 AM.

REFUSE

Union County Parks observe a Carry In . Carry Out+refuse policy.

PETS

Pets are allowed.

Cancellation Policy

Please consider this policy prior to purchasing your facility reservation. **SHOULD YOU CHOOSE TO CANCEL A RESERVATION, YOU WILL FORFEIT 100% OF ALL RESERVATION FEES PAID.** If you need to cancel your reservation you have one opportunity to reschedule within that calendar year with no guarantees ALL cancellations must be made by calling the Conservation Office at (641) 347-5100.

Refund Policy

Please understand at the time of booking your reservation that you immediately prohibit other people from reserving & utilizing that facility - they therefore go elsewhere to locate a facility for that date. However, if you need to cancel your reservation you have one opportunity to reschedule within that calendar year with no guarantees.

We will observe a **NON-REFUNDABLE** reservation fee policy with the following exceptions:

- Military deployment or change in orders, with proper documentation

- Travel conditions where a **substantial risk** is required in order to travel such as a winter storm where a travel advisory has been issued
- We are unable to provide your facility (or like facility) in operable condition for the date of your event

ALL requests for refunds **cannot be done online** and must be made by calling the Conservation Office at 641-347-5100.
